



LOST
PROPERTIES

Notice of Occupancy Change

for

(Street Address)

City State Zip Code

Date of Notice: _____

I/We hereby notify Lost Properties that:

I/We the current tenant(s)

_____ state the following:

There is no current damage to the property.

There is current damage to the property caused by the followings occupant(s):

The above damages will be remedied immediately by making a claim against the Security Deposit. Security Deposit Claim form to be attached.

Occupants remaining on the lease are listed as follows: _____.

Additional Security Deposit amount to be provided is: _____.

Occupant(s) being removed from the lease are listed as follows:

_____.

By signing this document the above occupant(s) agree to forfeit all claim to Security Deposit.

Tenant

Tenant

Tenant

Tenant

A fee of \$50 will be charged to the remaining tenants.